

Cabinet Member for Culture, Leisure, Sports and Parks

25 February 2016

**Name of Cabinet Member:**

Cabinet Member for Culture, Leisure, Sports and Parks – Councillor A Khan

**Director Approving Submission of the report:**

Executive Director of Resources

**Ward(s) affected:**

None

**Title:**

Outstanding Issues Report

---

**Is this a key decision?**

No

---

**Executive Summary:**

In May 2004 the City Council adopted an Outstanding Minutes System, linked to the Forward Plan, to ensure that follow up reports can be monitored and reported to Members. The attached appendix sets out a table detailing the issues on which further reports have been requested by the Cabinet Member for Culture, Leisure, Sports and Parks so he is aware of them and can monitor progress.

**Recommendations:**

The Cabinet Member for Culture, Leisure, Sports and Parks is requested to consider the list of outstanding issues and to ask the Member of the Management Board or appropriate officer to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

**List of Appendices included:**

*Table of Outstanding Issues.*

**Other useful background papers:**

None

**Has it or will it be considered by Scrutiny?**

No

**Has it, or will it be considered by any other Council Committee, Advisory Panel or other body?**

No

**Will this report go to Council?**

No

**Report author(s):** Usha Patel

**Name and job title:** Governance Services Officer

**Directorate:** Resources

**Tel and email contact:** 024 7683 3198  
usha.patel@coventry.gov.uk

Enquiries should be directed to the above person.

<b>Contributor/approver name</b>	<b>Title</b>	<b>Directorate or organisation</b>	<b>Date doc sent out</b>	<b>Date response received or approved</b>
<b>Contributors:</b>				
Other members	Not applicable			
<b>Names of approvers:</b> (officers and members)				
Finance: Name	Not applicable			
Legal: Name	Not applicable			

This report is published on the council's website:

[www.coventry.gov.uk/meetings](http://www.coventry.gov.uk/meetings)

	<b>Subject</b>	<b>Date for Further Consideration</b>	<b>Responsible Officer</b>	<b>Proposed Amendment to Date for Consideration</b>	<b>Reason for Request to Delay Submission of Report</b>
1	<b>Withdrawal of Council Services from Spencer Park Petition - Request that the Council keep the Pavilion open for at least part of each week in the 2015 season and to re-open the tennis courts and the flat green:</b> Progress report on this work be submitted to a future meeting of the Cabinet Member (minute 3/15 refers)	No date specified	Andrew Walster Assistant Director for Streetscene and Greenspace  Place Directorate		
2	<b>Progress report on the Hillfields Community Safety Action Plan</b>  Further report on progress of recommendations made at meeting held on 23 July 2015  (CM (PE) 23 July 15 (min 7))	<del>21 January 2016</del>  <del>25 February 2016</del>	Executive Director of Place  Bev Massey/Liam Nagle		Officers to brief the St Michael's Ward Councillors on a monthly basis
3*	<b>Place Directorate Enforcement Policy</b>  Report on outcome of consultation  CM(CLSP) 12 November 2015 (Minute 16)	<del>21 January 2016</del>  <del>25 February 2016</del>	Executive Director of Place  Craig Hickin		